

**CULVER CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
ADOPTED MINUTES**

Meeting: Regular Meeting
Place: District Administration Office
4034 Irving Place
Culver City 90232

Date: September 9, 2014
Time: 6:00 p.m. – Public Meeting
6:01 p.m. – Closed Session
7:00 p.m. – Public Meeting

Board Members Present

Laura Chardiet, President
Nancy Goldberg, Vice President
Steven M. Levin, Ph.D., Clerk
Susanne Robins, Member
Katherine Paspalis, Esq., Member

Staff Members Present

David LaRose, Superintendent
Kati Krumpe
Leslie Lockhart
Mike Reynolds

Call to Order

Board President Ms. Chardiet called the meeting of the Culver City Unified School District Board of Education to order at 6:00 p.m. The Board adjourned to Closed Session at 6:01 p.m. and reconvened the public meeting at 7:05 p.m. with all Board members in attendance. Middle School Student Representative Falon Legaux led the Pledge of Allegiance.

Report from Closed Session

Ms. Chardiet reported that the Governing Board met in Closed Session regarding issues listed on today's Closed Session agenda and announced that no reportable actions were taken.

8. Adoption of Agenda

It was moved by Dr. Levin and seconded by Ms. Goldberg that the Board adopt the September 9, 2014 agenda as presented. The motion was unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis and Ms. Robins; and 0 – Nays.

9. Consent Agenda

Ms. Chardiet called the Consent Agenda and asked if any member of the audience or the Board wished to withdraw any item. No items were withdrawn by audience members or Board members. It was moved by Ms. Goldberg and seconded by Ms. Robins to approve Consent Agenda Items 9.1 – 9.8 as presented. . The motion was unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis and Ms. Robins; and 0 – Nays.

9.1 Minutes of Regular Meeting – August 26, 2014

9.2 Purchase Orders

9.3 Acceptance of Gifts – Donations

9.4 Certificated Personnel Reports no.

9.5 Classified Personnel Reports No. 3

9.6 Annual Destruction of Class III Records

9.7 El Marino, La Ballona, and Middle School Administrators and Teachers to Attend the International Conference on Language Immersion Education in Salt Lake City, Utah, October 15-18, 2014

9.8 Emergency Permit, Declaration of Need for Fully Qualified Educators

10. Awards, Recognitions and Presentations - None

11. Public Recognition

11.1 Superintendent's Report

Mr. LaRose began his report with first week of school affirmations. He stated that the capital projects are looking outstanding. He commended Mr. Reynolds, Mike Korgan, Balfour Beatty, and all of the teams that came together and are doing a great job. He reported that the District will participate in the California Shake Out on October

16th at 10:16 a.m. There will be District-wide coordinated all-staff training for emergency situations. Staff is continuing to build on systems that were put in place last year and participate in two days of training/professional development on September 17th and 18th at Veterans Auditorium. Mr. LaRose also reported on a new partnership with the Big Brother and Big Sisters Program which will be kicking off at La Ballona Elementary. He also had a great meeting with representatives from Prime Time which is supported by the NFL which is involved with the Big Brothers and Big Sisters Program also and he thanked Ms. Robins for helping to facilitate the partnership. They will also bring some wonderful programs to the District.

11.2 Assistant Superintendents' Reports

Dr. Krumpe reported on the Back to School Night events starting. She went to Farragut's Back to School Night with Ms. Paspalis. She shared her experience at the event and thought that everyone was prepared and engaged. It was a great. She was invited to El Rincon's first Parent Chat regarding common core. She was very impressed with the parents and stated that they were very interested. It really turned into a high level conversation. Dr. Krumpe commended Mr. Kronfeld who wrote a Prezi grant and got it. The grant will give 300 teachers licenses for the program and 2,500 student licenses. She provided an update on how the common core money has been spent so far. The new BTSA Coordinator Kelley Wilcox has reported that our number of new teachers has doubled this year so they are working hard at trying to find additional ways to support them all. While brainstorming they thought of adding additional support at their school sites and offering a stipend to veteran teachers to provide additional help.

Mrs. Lockhart stated that the District is not fully staffed yet. The Human Resources Department would like to branch out to local colleges and establish partnerships with them to help with staffing as college students are graduating. She looks forward to going in and meeting the new teachers and it is always nice to see their excitement. Human Resources plans on having a Cookies and Milk Chat event to let the new teachers know who they can come to if there are any issues they would like to address or to ask any questions. Mrs. Lockhart also announced that the first ACSA meeting will be taking place at the District Office now that she is the new ACSA President for Region 14.

Mr. Reynolds provided an update on Robert Frost and stated that a notice to proceed was sent to the architects to prepare and submit plans to the DSA for all three components of the project, which the architects are very excited to begin. He provided an update on the bond issuance timeline. Mr. Reynolds stated that both he and Mr. LaRose will be going to San Francisco to meet with the credit rating agencies S&P and Moody's.

11.3 Student Representatives' Reports

Middle School Student Representative

Falon Legaux, Culver City Middle School Student Representative, reported on activities at Culver City Middle School, including the upcoming Halloween Dance. There will be a haunted maze. She also reported the Middle School has started on the Back Packs for Kids program for the 2014-2015 school year. Pep Rallies are starting and they want everyone excited about the Middle School

Culver Park Student Representative

There is no representative at this time.

Culver City High School Student Representative/Student Board Member

Natalia Saucedo, Student Board Member, reported on activities at Culver City High School, including the first House of Representatives taking place where they had introductions. She stated that in the meeting the topic was brought up about bungalows and the water fountains. The fountains are far away from the bungalows for students. She addressed the issue by information students about the placement of the hydration stations. The theme that is being encouraged this year is Victory with Honor. Miss Saucedo thinks it is working. She is excited to see the spirit that is taking place at the High School. She also provided an update on the recycling program; and reported that the College and Career Center has gone digital.

11.4 Members of the Audience

There were no comments from audience members.

11.5 Members of the Board

Board Members spoke about:

- Ms. Paspalis reported on her attendance at the Farragut Elementary Back to School event which was great. She is also happy to see the capital projects that have been completed. Ms. Paspalis reported that it is Suicide Prevention Week and she is hoping that there has been some sort of action or information about it in the District. Mr. LaRose informed Ms. Paspalis about a discussion that he had with Mr. Sotelo about pro-active steps that can be done in the District along with goals for support services.
- Ms. Goldberg reported on her attendance the Linwood Howe Elementary Back to School event. She watched a previous student of hers who is now a teacher at the school, and it was great to see. She also attended El Marino's Back to School Volunteer Night and it was remarkable and very organized. Ms. Goldberg stated that the District partnership with the unions is viable, healthy, and working. We have never had a relationship like that. Ms. Goldberg stated that she is excited to hear about the new District partnership with the Big Brothers and Big Sisters. She stated that she is involved with the Walkers and Rollers which is another great organization that works with the students in the District. Ms. Goldberg proudly announced that she did her first tour at the Getty Museum.
- Dr. Levin stated that he did not have much to report. He wished his daughter Mattie a Happy 16th Birthday.
- Ms. Robins reported on her attendance at the Linwood Howe Back to School event. She was excited to see how Principal Indelicato organized the event. The Principal had grades K-3 meet in the cafetorium and then all grades went to their classrooms. It seemed very organized. Ms. Robins also gave commendations to the Linwood Howe PTA who has the largest membership in the whole 33rd PTA District. She announced that LACSTA will have a forum for the new State Superintendent. She will attend and provide an update to any Board member that is interested. She also attended the last meeting of the Baldwin Hills Oil Group and the outcome was that there will be no new oil wells for now. Ms. Robins also announced that there will be new high speed cable in the city which she is excited about. It is a really good thing for businesses in the city. She stated that she was super excited about the meeting she attended with Mr. LaRose and the NFL. The programs they have will really develop leadership skills for our athletes. Ms. Robins asked if anyone has had a chance to look at the application for the Bond Oversight Committee as she has had people showing interest. She gave commendations to Dr. Krumpe because she is happy that she arranged for all math teachers to do MLC.
- Ms. Chardiet stated kudos to Ms. Robins for bringing the NFL to meet with the District and to Mr. LaRose. She wanted to know who put together the Culver City packet regarding curriculum and the common core. Dr. Krumpe stated that it was a combination of departments. Ms. Chardiet thought they looked "awesome." She stated that she has heard all about the new ball walls at the schools and has been asked about decorating them. She congratulated Mrs. Lockhart on becoming the President of ACSA Region 14. Ms. Chardiet inquired about the timeline for the completion of the plans for Robert Frost Auditorium. Mr. Reynolds stated that they should be completed in about 2 to 3 weeks. Ms. Chardiet stated that she visited the IBW Apprenticeship Program and another apprenticeship program for working with sheet metal. She was impressed with the program and announced that West L.A. College has an Aeronautics program. She suggested that we find a way to make sure this information is given to the ninth and tenth graders.

12. Information Items**12.1 District Focus 2014-2015**

Mr. LaRose provided a brief introduction as to the work and systems that were put in place last year. This year's focus would be to move deeper and stronger into those systems. Mr. LaRose had a brief Power Point that was going to be addressed by the Assistant Superintendents. Dr. Krumpe spoke about the student success focus for this year and explained the Compliant/Action Track section of the report which addressed Evidence-Based, Systemic Support for All Staff and Students; and the Compelling Track which addressed Clarity of our Purpose and Practice: Deeper, Stronger Better. Mr. Reynolds spoke about a Resourceful and Responsible 14-15 school

year where he spoke about the Compliant Track: Targeted, Transparent, Values-Based Investments, Master Facility Plan into Action and the Compelling Track: Shared and Aligned Investments of Our Values, Purpose and Resources. Mrs. Lockhart spoke about the Family Engagement, Community and District Partnerships for the 14-15 school year where she spoke about the Compliant/Action Track: Partnerships for ALL CCUSD Students and Staff; and the Compelling Track: Collective Impact; Declaring our Interdependence.

12.2 Air Mitigation Engineering Update

Mr. Reynolds discussed the findings of the El Marino Air Quality Study done by Southland Industries. He also spoke the options that were in the report and the recommendations. Dr. Levin stated that he would like to meet with Mr. Reynolds separately to further discuss. For the items in the report Dr. Levin feels that there should be numbers/dollar amounts included, and thinks that there should be a pilot study. Dr. Levin just wants to make sure everything is addressed.

13. Recess

The Board recessed at 8:10 p.m. and reconvened at 8:15 p.m.

14. Action Items

14.1 Superintendent's Items

14.1a Second Reading and Approval of Board Policy/Administrative Regulation 1312.3, Community Relations – Uniform Complaint Procedures

Ms. Paspalis made a revision on AR1312.3(c), third paragraph under Procedures to include “under this Administrative Regulation” to follow the word “allegations.” It was moved by Ms. Paspalis and seconded by Dr. Levin that the Board approve Board Policy/Administrative Regulation 1312.3, Community Relations – Uniform Complaint Procedures as presented. . The motion was unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis and Ms. Robins; and 0 – Nays.

14.2 Education Services Items

14.2a Approval is Recommended for the Supplemental Educational Services 2014-2015 Master Contract, Pursuant to the No Child Left Behind Act, and Delegation of Authority to Superintendent or his Representative to Enter into Contracts with Supplemental Educational Services (SES) Providers

It was moved by Ms. Paspalis and seconded by Dr. Levin that the Board approve the Supplemental Educational Services 2014-2015 Master Contract, Pursuant to the No Child Left Behind Act, and Delegation of Authority to Superintendent or his Representative to Enter into Contracts with Supplemental Educational Services (SES) Providers as presented. The motion was unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis and Ms. Robins; and 0 – Nays.

14.3 Business Services Items

14.3a Approval is Recommended for 2013-14 Unaudited Actuals

Sean Kearney, Fiscal Services Director, presented the 2013-14 Unaudited Actuals and provided the Board with a summary. He informed the Board that the District is moving forward this year with a surplus. Mr. Kearney commended Ms. Alva Diaz, Accounting Technician for all of her hard work. She has done a great job at collections with ASB groups. Other factors that contributed to the surplus are SELPA lowering their costs tremendously, and contributions from the Education Foundation. Dr. Levin asked for additional information such as the relative importance of each factor that Mr. Kearney mentioned. He also stated that it sounds like the collections item sounds as if it is happening in a timelier manner which has helped the surplus. Mr. Kearney also stated that the rentals were increased and the solar rebate checks are about \$20,000 per month. Speaking of solar rebates reminded Ms. Paspalis that it was almost one year since the system was turned on. She would like to see an analysis on what is saved after the one year mark to compare the energy costs to what was previously spent. It was moved by Ms. Goldberg and seconded by Dr. Levin that the Board approve the 2013-2014 Unaudited Actuals as presented. The motion was unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis and Ms. Robins; and 0 – Nays.

14.3b Approval is Recommended for the Amendment to Summer Projects Agreement

It was moved by Ms. Paspalis and seconded by Ms. Robins that the Board approve the Amendment to Summer Projects Agreement as presented. The motion was unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis and Ms. Robins; and 0 – Nays.

14.4 Personnel Items**14.4a Approval is Recommended for Resolution #4-2014/2015 (HR), To Reinstate Accounting Supervisor Position**

It was moved by Ms. Paspalis and seconded by Ms. Robins that the Board approve Resolution #4-2014/2015 (HR), To Reinstate Accounting Supervisor Position as presented. Ms. Goldberg asked what kind of degree, if any, is necessary. Mrs. Lockhart stated that a bachelors degree in accounting would be helpful or a CPA. Ms. Paspalis stated that the Business Department has been understaffed for years so she happy to be voting on this item. The motion was unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis and Ms. Robins; and 0 – Nays.

15. Board Business**15.1 Board Self-Evaluation**

Ms. Robins went through the evaluation questions for the Board. She commented that overall she thinks the Board did well and noticed that there was less members looking at their cell phones.

Adjournment

Dr. Levin requested to adjourn the meeting in memory of Charles Backus who was a friend. There being no further business, it was moved by Ms. Goldberg, seconded by Ms. Paspalis and unanimously approved to adjourn the meeting with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis and Ms. Robins; and 0 – Nays. Board President Ms. Chardiet adjourned the meeting at 8:35 p.m. in memory of Charles Backus.

Approved: _____
Board President

Superintendent

On: _____
Date

Secretary